

CLEANING THE RIGHT WAY!

INSPECTION

In connection with your move, we will arrange for an inspection of your room. This means that we check the shape of the room as far as interiors and cleaning are concerned.

Please contact our Customer Service to make an appointment for the inspection, for which we would like you to be present. The cleaning inspection must take place on your departure day.

Note! You can not book inspection the last day of the month. This day is not bookable. You can not stay in the room after the inspection, the key and card must be returned the same day.

YOU CAN SAVE MONEY BY CLEANING THE RIGHT WAY

When you leave your room, please make sure it has been properly cleaned and left in a good shape. All spaces such as balcony, attic, cellar and garage must also be emptied and cleaned out.

If you not clean yourself, please make sure that someone else does it properly for you. If we cannot accept the standard of you cleaning, you will be charged the cost of the cleaning that we have to arrange plus an invoice fee.

FOR ALL ROOMS AND SPACES

- Mattress covers** - Wash the mattress cover and place clearly visible on the bed
- Walls** - Vacuum wall-papered walls, wash painted walls
- Ceilings** - Wash with a damp cloth
- Floors, skirting boards and thresholds** - Clean
- Windows** - Take apart windows and clean the windowpanes on both sides
- Carpentry around windows and windowsills** - Clean with a soft sponge or cloth
- Radiators and air regulators** - Clean
- Lighting** - Remove glass lampshades and clean and dry
- Electricity sockets and switches** - Clean carefully with a damp cloth. Warning! Do not use water as this can carry electricity
- Wardrobes, cupboards and drawers` Incl shelves and pullout baskets** - Clean inside and out
- Cabinet doors** - Clean with a soft sponge or damp cloth

KEYS

Please leave all your keys and cards at Uppsalahem ´s office at Väderkvarnsgatan 17. You can find our opening hours and contact information at www.upsalahem.se/kundtjanst/

REMEMBER

- All the equipment that was in the room when you moved in, must be left behind, such as curtain rails, blinds and mediabox (including cable). If you have removed a door, it must be replaced.
- Take away stickers etc.
- Please do not use any cleaning material that will scratch and make marks on surfaces, such as Scotch Brite, for example.
- Please remove all trash before leaving.
- The Checklist helps you to not forget anything.
- If you have any questions regarding cleaning methods, cleaning equipment etc, please contact our Customer Service.

KITCHEN

- Stove** - Pull out the stove. Clean the sides, back, the wall behind the stove as well as the floor and the sides of the cabinets. Clean the top of the stove. (This must be cleaned regular)
- Oven** - Clean the baking plates and trays. If there is a heating cupboard and storage of baking trays, please clean there too
- Chopping board** - Clean both sides
- Sink and kitchen work tops** - Clean. Don't forget the sink drain and under the sink
- Taps** - Clean
- Lighting** - Remove glass lampshades and clean
- Kitchen cabinets** - Clean the shelves
- Kitchen cabinets doors** - Clean with a soft sponge or damp cloth
- Spice rack** - Clean
- Fridge and freezer** - Turn off and defrost. Clean inside and out. Pull out the fridge/freezer if possible and clean behind and on the sides. Please leave the doors open
- Kitchen fan** - Clean inside and out. Don't forget the filter
- Shared kitchen** - If you have stayed in a student corridor, please clean your shelves in the shared kitchen

BATHROOM/WC

- Tiles** - Remove soap and lime deposits. Use the anti-lime agent available in portions packs at our Customer Service
- Toilet** - Clean carefully inside and out
- Wash basin** - Clean carefully inside and out, including the drain. Clean the tap until it shines!
- Bath** - Clean inside and out and remove the front panel so that you can clean under as well
- Bathroom cabinet and mirrors** - Clean out the cupboard and polish the mirror
- Lamps** - Remove lose shades and clean them
- Drain** - Remove hair etc. and clean out
- Floor and ceiling** - Remove soap and lime deposits
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OTHER SPACE

- Storage** - Empty out, vacuum and clean out
- Balcony** - Remove wooden floor if there is one and clean balcony floor